



## Application form for renewal of registration / Notice of non-renewal

For the registration year 1 September 2011 to 31 August 2012

For assistance contact the registration team on 1800 638 528 or email: [registration@nicnas.gov.au](mailto:registration@nicnas.gov.au).

NICNAS registration number:

Current registration level:

### 1. Importer / Manufacturer details - Please check the details below are correct & enter any necessary changes.

	Current details	Changes in details (if any)
<b>Name of Business:</b> <small>(Legal entity name)</small>		
<b>Trading name(s):</b>		
<b>ABN:</b>		
<b>ACN:</b>		
<b>Business address:</b>		
<b>Mailing address:</b>		
<b>Website (optional):</b>		

### 2. Contact person's details - Please check the details below are correct & enter any necessary changes.

<b>Name:</b>		
<b>Position:</b>		
<b>Phone:</b>		
<b>Fax:</b>		
<b>Email:</b>		

My business is:  **Non-renewing** (Complete section 3) or  **Renewing** (Complete section 4 & 5 on next page)

### 3. Non-renewal declaration

I am <b>NOT</b> renewing my registration for the following reason: <i>(Please tick as appropriate)</i>	
<input type="checkbox"/>	Business ceased trading
<input type="checkbox"/>	Still trading but no longer introducing (importing and/or manufacturing) relevant industrial chemicals
<input type="checkbox"/>	Sold business (Please provide new owner details to NICNAS)
<input type="checkbox"/>	Merged business (Please contact NICNAS)
<input type="checkbox"/>	Other – please specify: _____
I declare the information supplied regarding the non-renewal of registration to be true & correct.	
Name: _____ Position: _____	
Signature: _____ Date: / /	
<b>Note: This declaration must be signed for non-renewal to be processed.</b>	

Please note: Payment deadline is 31 August 2011

NICNAS registration number:

Current registration level:

**4. Registration level determination**

Please estimate the value of relevant industrial chemicals to be imported and/or manufactured for the next registration year (1 September 2011 to 31 August 2012) to determine your registration level.

<b>Import Value (CIF + Customs Duty)</b>	<b>Manufactured Value</b>	<b>Introduction Value</b>
\$ <input style="width: 90%;" type="text"/>	\$ <input style="width: 90%;" type="text"/>	\$ <input style="width: 90%;" type="text"/>

Please tick	Registration level	Introduction Value	Registration fee and charges payable
<input type="checkbox"/>	Tier 1	\$1 to \$ 499,999	\$395
<input type="checkbox"/>	Tier 2	\$500,000 to \$4,999,999	\$1,577
<input type="checkbox"/>	Tier 3	\$5,000,000 or more	\$9,201

I am renewing my registration to introduce chemicals in accordance with the *Industrial Chemicals (Notification & Assessment) Act 1989*. I will notify NICNAS in writing if the estimates above change sufficiently to require registration at a different level.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: / /

**5. Registration payment – Please circle A, B or C and complete with your payment details**

**Note: GST is not applicable to the Registration fee and charge**

**A**

I enclose a cheque for \$ \_\_\_\_\_ (please make your cheque payable to **NICNAS**.)

I am paying by credit card. MasterCard:  Visa:

Expiry date: \_\_\_ / \_\_\_ Payment amount: \$ \_\_\_\_\_

**B**

Credit card details:

Authorised signature: \_\_\_\_\_

Print name: \_\_\_\_\_

**C**

I am paying the amount of \$ \_\_\_\_\_ by Electronic Funds Transfer (EFT)

**NICNAS EFT Details**

Account name: Dept. of Health and Ageing Official Departmental NICNAS Special Account  
 Branch No. (BSB): 092 009  
 Account No: 116085  
 Bank: Reserve Bank of Australia  
 Address: London Circuit, Canberra ACT 2600  
 Invoice Number: Refer to invoice.

*Please quote the invoice number as your payment reference and forward a copy of your bank remittance.*

Please return completed form before 31 August 2011 via fax to (02) 8577 8888, email to [registration@nicnas.gov.au](mailto:registration@nicnas.gov.au) or post to: NICNAS Registration GPO Box 58 SYDNEY NSW 2001 AUSTRALIA

**NOTE: A mandatory late penalty fee (15%) applies to all payments received at NICNAS after 31 August 2011.**

**Please note: Payment deadline is 31 August 2011**